

AR Teacher Excellence Support System

EXAMPLES of ARTIFACTS

Note: This is a brainstormed list of possible artifacts. Teachers should use artifacts that are reflective of their own work. The following are examples ONLY and not meant to provide an exhaustive list.

Domain 1: Planning and Preparations

- a. Knowledge of Content and Pedagogy
 - Standards/Pacing Guides with notations
 - Task Analysis of Prerequisite Skills
 - Research Articles on Content & Pedagogical Approaches
 - Lesson Plans
 - Units of Study
 - Pre-Conference
- b. Knowledge of Students
 - Data Analysis/Test Scores/Data Notebook
 - Child Development Research
 - Child Development Charts
 - Student Learning Profiles
 - Surveys and Inventories (interest, learning styles, etc.)
 - Assessments (reading, language, content, etc.)
 - IEPs, AIPs, 504 Modification Plans
 - Pre-Conference
- c. Selecting Instructional Outcomes
 - Standards/Goals/Pacing Guides
 - Matrix or Spreadsheet for Tracking Different Instruction
 - Units of Study
 - IEPs, Modification Plans
 - Differentiation Plan
- d. Knowledge of Resources
 - Internet Usage Report/Log
 - Virtual Tours Report/Log
 - Sign-in Computer Lab
 - In-class Library Listing
 - Guest Speaker & Guests Log
 - Parent Partner List
 - Resource Log
- e. Designing Coherent Instruction
 - Lesson Plans
 - Units of Study
 - Pacing Guides/Instructional Maps
 - Modification Plans
 - Grouping Matrix
- f. Designing Student Assessments
 - Lesson Plans
 - Example Assessments
 - Rubrics
 - Checklists
 - Modification Plans
 - Self-Assessment and Peer-Assessment Instruments
 - Assessment Matrix
 - Various Formative Assessments
 - Student Progress Template

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Domain 2: Classroom Environment

- a. Creating Environment of Respect and Rapport
 - Action Plan
 - Respect Worksheets/Activities
 - Lesson Plans with Activities that Reflect Students' Interest
- b. Establishing a Culture for Learning
 - Mission Statement
 - Class Motto
 - Norms/Rules
 - Student Assignment Revision Checklist
 - Peer Review Worksheet
 - Student Incentives
 - Performance Management/Action Planning and Reflection
 - Lesson Plans
- c. Managing Classroom Procedures
 - Rubric for Working as a Group
 - Grouping Plan
 - Classroom Transition Plan
 - Materials and Supplies Management Plan
 - Homework Policy/Plan/Procedures/Folder
 - Teaching Routine Checklist
 - Procedure/Routine for Non-Instructional (Poster or Checklist)
 - Volunteer/Para-Professional Check-in/Sign-in
 - Volunteer/Para-Professional Agenda/Plan/Activities
- d. Managing Student Behavior
 - Behavior Management Plan
 - Posted Rules/Norms
 - Code of Conduct
 - Office Referrals
 - Parent Contact Log with Notations of Behaviors
 - Student Behavior Checklists
- e. Organizing Physical Space
 - Safety Checklist
 - Drawing of Room Arrangement

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Domain 3: Instruction

- a. Communicating with Students
 - Lesson Plans
 - Units of Study
 - Graphic Organizers
 - Expectations for Learning Charts
 - Printed Directions and Procedures
 - Modification Plans
 - Examples of Student Presentations/Plans
 - Teacher's Peer-Review Report/Feedback
- b. Using Questions & Discussion Techniques
 - Lesson Plans
 - List of Questions for each Lesson
 - Examples of Student Questions
 - Self-Assessment of Questioning Strategies Checklist/Template
 - Norms/Guidelines for Student Discussion/Participation
 - Discussion Rubric
 - Student Participation Checklist
 - Units of Study
- c. Engaging Students in Learning
 - Lesson Plans
 - Differentiation Plan
 - Assignments (Problem-based, Enrichment, Differentiated, Extension)
 - Learning Contracts
 - Student Engagement Checklist
 - Alternative Project Proposal
 - Grouping Plan
 - Units of Study
- d. Using Assessment in Instruction
 - Printed Assessment Criteria
 - Student-made Assessment Example(s)
 - Examples of Variety of Assessments (Formative & Summative)
 - Rubrics
 - Self-Reflection/Assessment Instrument
 - Examples of Written Feedback to Students
 - Exit Tickets
 - Lesson Plans
 - Units of Study
- e. Demonstrating Flexibility and Responsiveness
 - Lesson Plans
 - KWL
 - Rewards/Incentives
 - Teacher and/or Peer Observation Form

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Domain 4: Professional Responsibility

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| <p>a. Reflecting on Teaching</p> <ul style="list-style-type: none"> - Post-Conference - Lesson Reflection Questionnaire - Learning Logs - Action Planning and Reflection Chart - Lesson Plans | <p>c. Communicating with Families</p> <ul style="list-style-type: none"> - Contact Log - Web Site - Notes Sent and Received from Home - Newsletters - Syllabus - Parent/Teacher Conference Record - Parent Night Sign-in and Agenda | <p>e. Growing and Developing Professionally</p> <ul style="list-style-type: none"> - Course Work Syllabus, Certificate and/or Transcript - Professional Development Log/Printout/Certificates - Individual Professional Growth Plan - Research Material Folder |
| <p>b. Maintaining Accurate Records</p> <ul style="list-style-type: none"> - Grades (hard copy and on-line) - Attendance Log - Assignment Checklist/Log - Homework Record - Student Progress Report - Report Cards - Permission Slips - Health Records/Requirements - Student Profile - Student Portfolios - Field Trip Brochure/Maps/Bus Information, Etc. - Volunteer File - Behavior Contracts - Notes Sent and Received from Home | <p>d. Participating in a Professional Community</p> <ul style="list-style-type: none"> - PLC Meeting Agendas/Minutes - Grade-Level or Content Meeting Agendas/Minutes - Study Group Agendas/Assignments - School Project Pictures/Plan/Outcomes - Portfolio of School-Related Participation - Teacher-Facilitated Professional Development - Profession Community Log | <p>f. Showing Professionalism</p> <ul style="list-style-type: none"> - Department Chair Verification - Committee Chair Verification - List of Tutors |